

**Mission**

The Roeber Piano Studio provides personally-tailored, private piano lessons for students of all ages, ability levels, and experience.

**Communication**

Open communication between parent, student, and instructor is key. Parents are encouraged to attend private lessons or group performance classes at any time. If there are ever any questions or concerns, please contact me immediately. Any changes to the studio calendar will be made clear via email and/or phone.

**Practice**

Students receive a weekly written assignment at their lesson which outlines what and how they are to practice. Please go over this assignment with your child immediately after the lesson, and train them to review it each day as they practice. Smart and consistent practice takes time to develop into a habit, because it involves careful listening and self-evaluation rather than just playing through the music. Parental encouragement and direction will be of immeasurable value in helping to establish these skills.

**Tuition and Billing**

Tuition is all-inclusive, billed by the semester, and may be paid in full or in three installments. If tuition payments are not received by the appointed date, a second bill will be sent. If tuition is not paid within a week of receiving the second bill, a \$15 late fee will be assessed, and lessons will be discontinued until payment is received.

All tuition is non-refundable.

Discounts are built in for siblings who are scheduled back to back.

Tuition will be prorated for students enrolling later in the semester.

Students whose lessons are held in their home will be charged an annual \$50 travel fee at the beginning of the fall semester.

**Semester Tuition Rates**

(includes private lessons, group performance/theory classes, books/materials & events)

30 minute lessons: \$510 in full or 3 installments of \$170

45 minute lessons: \$660 in full or 3 installments of \$220

60 minute lessons: \$855 in full or 3 installments of \$285

90 minute lessons: \$1170 in full or 3 installments of \$390

**Books, Materials, and Events**

Tuition covers the cost of all music, theory books, and studio materials, as well as participation in local student events with the Tallahassee Music Teachers Association for the entire year. There will be no additional charges, regardless of the actual cost of materials.

**Summer Session**

Students are learning a new language and without consistent reinforcement, they lose the very skills they have worked so hard to attain. Therefore, a minimum of four lessons is required during Summer Session to hold a student's place in the studio for the following Fall Semester. Lessons are flexible and be scheduled on an individual basis.

**Cancelled Lessons and Rescheduling**

The instructor is not obligated to reschedule lessons canceled by the student. Lessons canceled by the instructor will be rescheduled at a mutually convenient time. There is a week of makeup lessons scheduled at the end of each semester to accommodate one missed lesson. In some instances, make up lessons may be held online. No tuition will be reimbursed or credited for canceled lessons.

**Illness Policy**

If a student is experiencing fever, vomiting, extreme fatigue, or excessive coughing/runny nose, I would ask that you notify me immediately, and I will do everything possible to reschedule lessons or move the lesson online. In addition, I would ask that students be symptom free for a full 48 hours before resuming lessons. This policy is intended to protect me, my family, Wildwood Church, and every home I enter from unnecessary exposure to illness.

**Discontinuing Lessons**

I would prefer to never lose a student, but I understand there may be scheduling difficulties, personality conflicts, or just a loss of interest. If a student plans to discontinue lessons, I ask that notice be given at least two weeks before the end of the semester. If a student must discontinue lessons for financial reasons, please feel free to talk with me first, as special arrangements may be made. Under certain conditions, a student may be asked to discontinue study. These conditions include non-payment, excessive absenteeism, or a consistent lack of preparation.

I have read and understand the Studio Policies and agree to abide by them.

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Parent Signature

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Date